



The Society of Cost Estimating and Analysis

# Houston/Clear Lake Chapter

February 2009

Hi Everyone,

Your chapter officers for 2009-2010 will be as follows:

President: Ella Hrabar/United Space Alliance  
Vice President: Krista Stroh/Booz Allen Hamilton  
Secretary: Jean Hamblin/Booz Allen Hamilton  
Treasurer: Ann Sylvester/NASA

The e-mail addresses for the officers can be found on the Chapter web site. The Chapter Board of Directors met on February 4. The outcome, a few projects for the coming year.

**Call for Papers** - Would you like to show off your work or get some public speaking experience at one of our chapter meetings? The Chapter would like to hear from you. We want to encourage everyone - especially individuals without a lot of public speaking experience, to participate. Please submit your abstract by May 15th for the September meeting. E-mail your paper to [ella.c.hrabar@usa-spaceops.com](mailto:ella.c.hrabar@usa-spaceops.com).

**Chapter Polo or T-Shirts** - We checked again into pricing and the possibility of making available for purchase polo shirts with the chapter logo. Based on asking around and getting some feedback, this project will be put on the back burner for a while. It could in the future be a way to advertise the chapter and raise a few dollars for our treasury.

**Chapter Volunteer Event** – we are looking for ways the chapter can help the community by volunteering for a one day event. We want to do this a few times a year. I've cooked for Ronald McDonald House/Galveston and I know the families really appreciated a home cooked meal. We could visit a nursing care home to cheer up some folks. We would like to do this event on the weekend taking a few hours to "give back". Please send your suggestions to [ella.c.hrabar@usa-spaceops.com](mailto:ella.c.hrabar@usa-spaceops.com).

**Speaker** - We asked **Rey Carpio/Tecolote** to give a short presentation at our next meeting on March 26. Rey recently moved to Texas and we are very please he will be speaking to our members. His topic will be ""Double Counting of Schedule Slips in Cost/Schedule Joint Confidence Level". This has been a "hot" topic in the Joint Confidence Level arena-where you combine cost S-curve and schedule S-curve, and there's the schedule people start throwing tomatoes at you and accuse you of "double counting schedule slips".

**SCEA National Elections** – Don't forget to cast your vote electronically. See the National SCEA e-mails that have been sent for details and visit the web site.

**New Training Tool** - CEBoK is the new tool that SCEA is offering for training. It replaces CostProf. SCEA is offering special pricing to those who have CostProf and want to upgrade. Also is you are interested in training there is a way to get a lower cost.

The chapter is looking for someone who can be the lead in training members interested in becoming certified or who want to improve their skills. A separate e-mailing will be made to the membership giving more details.

**Certification Exam** - The Houston/Clear Lake Chapter hosted a certification exam on Saturday, November 15, 2008. **Ann Sylvester/NASA** was the proctor. Thanks Ann, we appreciate you taking time away from your busy schedule to help the chapter. Congratulations to **David Silvey** on successfully passing and becoming CCE/A certified.

**UCLA Training On Line** - UCLA EXTENSION SPRING QUARTER 2009 CLASSES BEGIN THE WEEK OF MARCH 30. ENROLLMENT IS NOW OPEN.

To enroll, please visit [www.uclaextension.edu/techmanagement](http://www.uclaextension.edu/techmanagement). (Boeing students, visit [www.uclaextension.edu/boeing](http://www.uclaextension.edu/boeing).)  
For more information, call 310-206-1548 or e-mail [ceisman@uclaextension.edu](mailto:ceisman@uclaextension.edu).

#### **GOVERNMENT CONTRACT MANAGEMENT**

##### **Elements of Government Contract Administration (Online)**

X 408.1 Management 4 units \$625

*33 hours of MCLE credit available.*

This course presents a survey of the elementary features of federal government agency acquisition functions, as well as the history and techniques of procurement. Instruction also covers key regulations and principles related to types of contracts, weapon systems acquisitions, advertised bidding and negotiated contracts, significant clauses, financial aspects, changes, acceptance, property, patents and data, administration, termination, and contract closeouts. *This is a required course in Certificate in Government Contract Management.*

**Reg# U7673B**

April 1-June 17

*Lee C. Schuh*, JD, contracts and financial consultant; recipient, UCLA Extension Distinguished Instructor Award, 2007

##### **Government Contract Accounting (Online)**

X 408.2 Management 4 units \$625

This course is designed for contract administrators, price analysts, program managers, financial managers, legal advisors, accountants, and others who interface with government contract managers. It presents an overview of industrial cost accounting practices, including various types of direct and indirect costs for different forms of organizations and operations; overhead forecasting, billing, and final settlement; contract cost principles of allowability, advanced agreements, and disallowance of costs; cost accounting standards, rules, regulations, and contract provisions, including administration of accounting changes and noncompliance actions; and accounting for government property. *This is an elective course in the Certificate in Government Contract Management.*

**Reg# U7721B**

April 2-June 18

*Norair Demerdjian*, BS in Accounting, CPA, Operations Business Manager, Northrop Grumman Mission Systems

#### **GOVERNMENT COST ESTIMATING AND PRICING**

##### **Cost/Price Analysis (Online)**

X 442.14 Management 4 units \$625

This course covers the financial analysis of vendor proposals to verify the reasonableness of the quoted prices. Methods of price analysis and techniques are used to verify the price. Methods of performing cost analysis on aerospace contracts also are required. Instruction emphasizes the steps involved in the process, sources of information, and application of good analysis methods. Other topics include a review of government and industry approaches and the role of auditors.

*This is a required course in the Certificate in Government Cost Estimating and Pricing.*

**Reg# U7681B**

April 2-June 18

*Lee C. Schuh*, JD, contracts and financial consultant; recipient, UCLA Extension Distinguished Instructor Award, 2007

**Compliance (Online)**

X 442.15 Management 4 units \$625

This course covers the relevant ethics statutes and regulations applicable to government contracting at the prime and subcontract levels. Instruction emphasizes current rules and the actions required by the contractor community to comply. Topics include the rules, government inspection and compliance agencies that enforce the rules, documentation requirements imposed on contractors, self-governance concept and application, compliance audits, and the process contractors use to respond to audits. Lectures and case studies identify potential compliance issues, how contractors interface with auditors during the reviews, and the steps contractors can use to minimize non-compliance. Environmental, social, anti-trust, and international rules also are discussed. *Prerequisite:* X 442.11 Government Acquisition Process or consent of instructor. *This is a required course in the Certificate in Government Cost Estimating and Pricing.*

**Reg# U7682B**

April 2-June 18

*Marek A. Gwozdzowski*, MBA, Contracts Manager, ThalesRaytheonSystems

**PURCHASING AND MATERIAL MANAGEMENT**

**Legal Aspects of Purchasing (Online)**

X 445.5 Management 4 units \$625

*33 hours of MCLE credit available.*

This course covers the relationship of purchasing with business law (Uniform Commercial Code); law of contracts: offer, acceptance, consideration, warranties, conditions, breach, and discharge; contract types; buyers' rights and limitations; and differences in government contract purchasing. *This is a required course in the Certificate in Purchasing and Materiel Management.*

**Reg# U7679B**

March 31-June 16

*Tony Swaim*, MBA, PMP, Principal, *Tony Swaim & Associates*

**Federal Acquisition Regulations (FAR) (Online)**

X 445.7 Management 4 units \$625

This course reviews the history of evolution from the Armed Services Procurement Regulations (ASPR) to the Defense Acquisition Regulations (DAR) and the Federal Procurement Regulations (FPR) to the Federal Acquisition Regulations (FAR). Topics include the organization and format of FAR; using FAR both as a separate document and in conjunction with purchasing requirements; circumstances under which certain solicitation provisions contract clauses are used, including the flow-down provisions to subcontractors; and selected solicitation provisions contract clauses in Part 52. FAR clauses relating to so-called "Public Law" issues are emphasized, including Truth-in-Negotiations requirements. *This is a required course in the Certificate in Purchasing and Materiel Management; Elective course in Certificate in Government Contract Management.*

**Reg# U7676B**

March 31-June 16

*Lee C. Schuh*, JD, contracts and financial consultant; recipient, UCLA Extension Distinguished Instructor Award, 2007

***For your planning purposes, here are the online classes tentatively scheduled for summer 2009***

***(June 22-September 12):***

408.3 Government Contract Pricing: Online

408.6 Proposal Preparation and New Business Acquisition: Online

442.13 Principles of Cost Estimating: Online

442.16 Pricing and Proposal Development: Online

445 Fundamentals of Purchasing: Online

Sincerely, Editor: Ella Hrabar